

Language _____

Birth date _____

Health# _____

3

2

1

Important Medications

DOSE / FREQUENCY

Medication allergies

- Contains my current & signed:**
- Enduring Power of Attorney POA
 - Representation agreement
 - Advance directive
 - Medical Order for Scope of Treatment MOST
 - Confirmation of organ donation

FOR:



*** EMERGENCY HEALTH INFORMATION ***

*** If using blister pack medications, tear off the cardboard half ***
 with the medication listing and place it here in the plastic envelope.

My911 form completed by

Name: _____ Date Completed: _____

Relationship to **My911** Profile Owner: _____

Enduring Power of Attorney

Representation Agreement

CIRCLE ONE

Section 7

OR

Section 9

Interested in free family caregiver education?

For more information contact **CommunityPlus** 250-658-6508

Home Care & Nursing



CommunityPlus

250-658-6508

To obtain a new My911 magnetic fridge folder call:

To print a new My911 form go to:
COMMUNITYPLUSCARE.CA/My911



Clinical Services

Doctor or Clinic

Name: _____

Phone: _____

Address: _____

Pharmacy

Name: _____

Phone: _____

Address: _____



Emergency Contacts

Contact #1

Relationship: _____

Name: _____

Phone: _____

Contact #2

Relationship: _____

Name: _____

Phone: _____

Important to know about me !!

If using blister pack medications please see the reverse side of this form

Important Documents

Please fold your advance care, representation and important documents and place them here in the plastic envelope. Up-to-date forms can be found online at the addresses below or at [COMMUNITYPLUSCARE.CA/ My911](http://COMMUNITYPLUSCARE.CA/My911)

Medical Order for Scope of Treatment MOST

Completed with your physician

Advance directive

<https://www2.gov.bc.ca/gov/content/family-social-supports/seniors/health-safety/advance-care-planning>

Enduring Power of Attorney POA & Representation agreements

<https://www2.gov.bc.ca/gov/content/health/managing-your-health/incapacity-planning>

Confirmation of organ donation

<http://www.transplant.bc.ca/Documents/Reg%20forms/registration-form-english.pdf>



ADVANCE DIRECTIVE

Made under the *Health Care (Consent) and Care Facility (Admission) Act*

The use of this form is voluntary. Before completing this Advance Directive, it is advisable to obtain legal advice and the advice of a health care provider about the possible implications of this Advance Directive, and your choices about the types of health care for which you might give or refuse consent under this Advance Directive.

The notes referenced in this Advance Directive are found at the end of this Advance Directive and are provided for informational purposes only. (See Note 1 – limitations on the effect of this Advance Directive.)

1. THIS IS THE ADVANCE DIRECTIVE OF THE "ADULT":

Full Legal Name of the Adult		Date (YYYY / MM / DD)	
Full Address of the Adult			
Date of Birth (YYYY / MM / DD)		(OPTIONAL) Personal Health (CareCard) Number	

2. REVOCATION OF PREVIOUS ADVANCE DIRECTIVES:

I revoke all previous Advance Directives made by me.

3. CONSENT TO HEALTH CARE AND REFUSAL OF CONSENT TO HEALTH CARE:

If I need health care and I am not capable of giving or refusing consent to the health care at the time the health care is required,

I give the following instructions:

[Note: If a health care decision is required while you are incapable but the type of health care is not addressed in this Advance Directive, the decision will be made by a substitute decision maker.]

I consent to the following health care:

I refuse to consent to the following health care:

4. ACKNOWLEDGMENTS

I know that as a result of making this Advance Directive

- a. I will not be provided with any health care for which I refuse consent in this Advance Directive, and
- b. No one will be chosen to make decisions on my behalf in respect of any health care matters for which I give or refuse consent in this Advance Directive.

(See Note 1 – limitations on the effect of this Advance Directive)

5. SIGNATURES

ADULT'S SIGNATURE

- The Adult must sign and date in the presence of both Witnesses.

	Date Signed (YYYY / MM / DD)
--	------------------------------

WITNESSES TO ADULT'S SIGNATURE - SEE NOTE 2, INFORMATION FOR WITNESSES

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Adult and Witness No. 2.

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or notary public.
- Witness No. 2 must sign in the presence of the Adult and Witness No. 1.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

NOTES RESPECTING ADVANCE DIRECTIVES

The notes provided below are for the purposes of providing information only.

These notes should NOT be considered complete: a person making an Advance Directive should consult the *Health Care (Consent) and Care Facility (Admission) Act* to ensure that they understand their rights and duties.

NOTE 1: LIMITATIONS ON THE EFFECT OF THIS ADVANCE DIRECTIVE

Note that the effect of this Advance Directive and the giving and refusing of consent under it is subject to the limitations set out in sections 19.2 (2), 19.3 (1) and 19.8 of the *Health Care (Consent) and Care Facility (Admission) Act*.

NOTE 2: INFORMATION FOR WITNESSES

- (a) The following persons may not be a witness:
 - i. A person who provides personal care, health care or financial services to the adult for compensation, other than a lawyer or notary public;
 - ii. A spouse, child, parent, employee or agent of a person described in paragraph (a);
 - iii. A person who is under 19 years of age;
 - iv. A person who does not understand the type of communication used by the Adult, unless the person receives interpretive assistance to understand that type of communication.
- (b) Only one witness is required if the witness is a lawyer or notary public.
- (c) You should not witness the Advance Directive if you have reason to believe that
 - i. the Adult is incapable of making, changing or revoking an Advance Directive, or
 - ii. fraud, undue pressure or some other form of abuse or neglect was used to induce the Adult to make the Advance Directive, or to change or revoke a previous Advance Directive.

ENDURING POWER OF ATTORNEY

Made under Part 2 of the *Power of Attorney Act*.

The use of this form is voluntary. Be advised that this form may not be appropriate for use by all persons, as it provides only one option of how an Enduring Power of Attorney may be made. In addition, it does not constitute legal advice. For further information, please consult the *Power of Attorney Act* and *Power of Attorney Regulation* or obtain legal advice.

This form reflects the law at the date of publication. Laws can change over time. Before using this form, you should review the relevant legislation to ensure that there have not been any changes to the legislation or section numbers.

The notes referenced in this Enduring Power of Attorney are found at the end of this document and are provided for information only.

1. THIS ENDURING POWER OF ATTORNEY IS MADE BY ME, THE ADULT:

Full Legal Name of the Adult	Date (YYYY / MM / DD)
Full Address of the Adult	

2. REVOCATION OF PREVIOUS INSTRUMENTS

(See Note 1 – actions that must be taken to revoke previous instruments)

(See Note 2 – effect of revocation on previous instruments)

I revoke all of the following made by me:

- all previous Enduring Powers of Attorney;
- all previous Representation Agreements granting authority under either section 7 (1) (b) or section 7 (1) (d) of the *Representation Agreement Act*, or both.

3. ATTORNEY

(See Note 3: who may be named as Attorney)

I name the following person to be my Attorney in accordance with Part 2 of the *Power of Attorney Act*:

Full Legal Name of Attorney
Full Address of Attorney

4. ALTERNATE ATTORNEY (OPTIONAL)

(See Note 3: who may be named as Attorney)

(Strike out this provision if you do not want to appoint an Alternate Attorney.)

I name the following person to be my Attorney in accordance with Part 2 of the *Power of Attorney Act*, and authorize that person to act in place of my Attorney as my Alternate Attorney if my Attorney resigns in accordance with section 25 of the *Power of Attorney Act*, or the authority of my Attorney ends under section 29 (2) (d) of the *Power of Attorney Act*:

Full Legal Name of Alternate Attorney
Full Address of Alternate Attorney

If so acting, my Alternate Attorney has all the authority granted to my Attorney in this Enduring Power of Attorney.

5. EVIDENCE OF AUTHORITY OF ALTERNATE ATTORNEY

(See Note 4 – statutory declaration for evidence of authority of Alternate Attorney)

(Strike out this provision if you are not appointing an Alternate Attorney.)

A statutory declaration made by me, my Attorney, or my Alternate Attorney (if one is named), declaring that one of the circumstances referenced in section 4 of this Enduring Power of Attorney has occurred, and specifying that circumstance, is sufficient evidence of the authority of my Alternate Attorney to act as my Attorney.

6. AUTHORITY OF ATTORNEY

I authorize my Attorney to make decisions on my behalf in relation to my financial affairs and do anything on my behalf that I may lawfully do by an agent in relation to my financial affairs.

7. CONTINUED AUTHORITY

My Attorney may exercise the authority granted by this Enduring Power of Attorney while I am capable of making decisions about my financial affairs, and this authority continues despite my incapability to make those types of decisions.

8. COMPENSATION

(See Note 5 – Attorneys may be reimbursed for reasonable expenses)

(Strike out the provision that does not apply.)

- i. My Attorney is not to be compensated for acting as my Attorney.
- ii. My Attorney may be compensated for acting as my Attorney as follows (set out the amount or rate of compensation):

9. EFFECTIVE DATE

This Enduring Power of Attorney is effective on the date it has been signed by me and my Attorney.

10. CERTIFICATION FOR LAND TITLE PURPOSES

For this Enduring Power of Attorney to be effective for the purposes of the *Land Title Act*, it must be executed and witnessed in accordance with that Act. If the attorney will be required to deal with an interest in land, this section must be completed by a lawyer, notary public or other person before whom an affidavit may be sworn under the *Evidence Act*.

OFFICER SIGNATURE(S)

EXECUTION DATE

ADULT'S SIGNATURE

 Signature of officer

 Name of officer

 Complete address

 Professional capacity

Y	M	D

 Signature of adult

 Name of adult
Officer Certification:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C., 1996, c. 124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

11. SIGNATURES**ADULT**

- The Adult must sign and date in the presence of both Witnesses.

Signature of Adult	Date Signed (YYYY / MM / DD)
Print Name	

WITNESSES TO ADULT'S SIGNATURE

(See Note 6 – information for witnesses)

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Adult and Witness No. 2.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	
If witness is a lawyer or member of the Society of Notaries Public of British Columbia, check relevant box below:	
<input type="checkbox"/> lawyer <input type="checkbox"/> member of the Society of Notaries Public of British Columbia	

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or member in good standing of the Society of Notaries Public of British Columbia.
- Witness No. 2 must sign in the presence of the Adult and Witness No. 1.

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

ATTORNEY

Signature of Attorney	Date Signed (YYYY / MM / DD)
Print Name	

WITNESSES TO ATTORNEY'S SIGNATURE

(See Note 6 – information for witnesses)

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Attorney and Witness No. 2.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	
If witness is a lawyer or member of the Society of Notaries Public of British Columbia, check relevant box below:	
<input type="checkbox"/> lawyer <input type="checkbox"/> member of the Society of Notaries Public of British Columbia	

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or member in good standing of the Society of Notaries Public of British Columbia.
- Witness No. 2 must sign in the presence of the Attorney and Witness No. 1.

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

ALTERNATE ATTORNEY*(Strike out if an Alternate Attorney is not appointed)*

Signature of Alternate Attorney	Date Signed (YYYY / MM / DD)
Print Name	

WITNESSES TO ALTERNATE ATTORNEY'S SIGNATURE

(See Note 6 – information for witnesses)

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Alternate Attorney and Witness No. 2.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	
<p>If witness is a lawyer or member of the Society of Notaries Public of British Columbia, check relevant box below:</p> <input type="checkbox"/> lawyer <input type="checkbox"/> member of the Society of Notaries Public of British Columbia	

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or member in good standing of the Society of Notaries Public of British Columbia.
- Witness No. 2 must sign in the presence of the Alternate Attorney and Witness No. 1.

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

(See Note 7 - when an Attorney may exercise authority under this Enduring Power of Attorney)

STATUTORY DECLARATION OF ATTORNEY FOR LAND TITLES

This statutory declaration must be completed by the attorney before the attorney may file a document with the Land Title Office. It need not be completed at the time that the enduring power of attorney is made or signed.

CANADA
PROVINCE OF BRITISH COLUMBIA

IN THE MATTER OF the *Land Title Act* re: an Enduring Power of Attorney made by

_____ naming _____ as Attorney
name of Adult name of Attorney

TO WIT:

I, _____,
Name

of _____, British Columbia,
Full Address

SOLEMNLY DECLARE THAT:

1. I am the attorney named by the foregoing Enduring Power of Attorney.
2. I am the full age of 19 years.

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED BEFORE ME AT

location

Declarant's Signature

on _____
date

Signature of Commissioner for taking Affidavits
for British Columbia

Commissioner for taking Affidavits for British Columbia
(Apply stamp, or type or legibly print name of commissioner)

STATUTORY DECLARATION FOR EVIDENCE OF AUTHORITY OF ALTERNATE ATTORNEY

This statutory declaration may be completed by the adult, the attorney, or the alternate attorney, as evidence of the authority of the alternate attorney to act as attorney. This statutory declaration would be completed if the attorney resigns, or the authority of the attorney ends, to establish the authority of the alternate attorney.

CANADA
PROVINCE OF BRITISH COLUMBIA

IN THE MATTER OF the *Power of Attorney Act* re: an Enduring Power of Attorney made by

_____ naming _____ as Attorney
name of Adult name of Attorney

TO WIT:

I, _____,
Name of adult, attorney or alternate attorney
of _____, British Columbia,
Full Address of adult, attorney or alternate attorney

SOLEMNLY DECLARE THAT:

- I am the (*strike out the descriptions that do not apply*):
 - adult who granted the enduring power of attorney
 - attorney named under the enduring power of attorney
 - alternate attorney named under the enduring power of attorney.
- The attorney has resigned in accordance with section 25 of the *Power of Attorney Act*, or the authority of the attorney has ended under section 29 (2) (d) of the *Power of Attorney Act*, specifically (*describe the specific circumstance resulting in the alternate attorney having authority to act*):

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED BEFORE ME AT

_____ location

_____ Declarant's Signature

on _____ date

Signature of Commissioner for taking Affidavits
for British Columbia

Commissioner for taking Affidavits for British Columbia
(Apply stamp, or type or legibly print name of commissioner)

NOTES RESPECTING THIS ENDURING POWER OF ATTORNEY

The notes provided below are for the purpose of providing information only, and do not constitute legal advice.

These notes are prepared for the purposes of this enduring power of attorney form. They should not be considered a complete description of matters to be taken into account in making an enduring power of attorney. A person making an enduring power of attorney, or acting as an attorney, should consult the *Power of Attorney Act* and the *Power of Attorney Regulation* to ensure that they understand their rights and duties.

NOTE 1: Actions that must be taken to revoke previous instruments

To revoke a previous enduring power of attorney, you must also give written notice of the revocation to each attorney named in that enduring power of attorney. Revocation is effective when this notice is given, or on a later date stated in the notice.

To revoke a previous representation agreement, you must also give written notice of the revocation to each representative, each alternate representative, and any monitor named in that representation agreement. Revocation is effective when this notice is given, or on a later date stated in the notice.

NOTE 2: Effect of revocation on previous instruments

The revocation provision in this enduring power of attorney will do all of the following:

- if you have previously made an enduring power of attorney that is still effective, it will be revoked;
- if you have previously made a representation agreement granting authority under either section 7 (1) (b) or section 7 (1) (d) of the *Representation Agreement Act*, or both, that is still effective, the entire representation agreement will be revoked;
- if you have previously made a section 9 representation agreement that authorizes the representative to exercise the powers of an attorney and that part is deemed under section 44.3 of the *Representation Agreement Act* to be an enduring power of attorney, that is still effective, that part of the representation agreement will be revoked.

If you do not want to revoke all of the above (for example, you may have an enduring power of attorney made for a specific purpose), you should not use this form and should consider obtaining legal advice.

NOTE 3: Who may be named as Attorney

This form provides for the naming of one attorney, and one attorney to act as an alternate attorney. If you wish to name more than one attorney to act at the same time, do not use this form.

The *Power of Attorney Act* sets out who may be named as an attorney. If an individual is appointed, that individual must not be an individual who provides personal care or health care services to the adult for compensation, or who is an employee of a facility in which the adult resides and through which the adult receives personal care or health care services, unless the individual is a child, parent or spouse of the adult.

If an individual who is not an adult is named as an attorney, the individual must not act as attorney until that individual is an adult (19 years of age or older).

The information in this note also applies in respect of an alternate attorney.

NOTE 4: Statutory declaration for evidence of authority of Alternate Attorney

A statutory declaration that may be used is included with this form.

Additional evidence establishing the authority of the alternate attorney to act as attorney will be required for land title purposes, and may be required for other purposes.

NOTE 5: Attorneys may be reimbursed for reasonable expenses

Even if you state that your attorney is not to be compensated for acting as your attorney, an attorney may still be reimbursed from your property for reasonable expenses properly incurred in acting as your attorney.

NOTE 6: Information for witnesses (other than “officers” witnessing the execution of an Enduring Power of Attorney for land title purposes)

- (a) The following persons may not be a witness:
 - i. A person named in the enduring power of attorney as an attorney;
 - ii. A spouse, child or parent of a person named in the enduring power of attorney as an attorney;
 - iii. An employee or agent of a person named in the enduring power of attorney as an attorney, unless the person named as an attorney is a lawyer, a member in good standing of the Society of Notaries Public of British Columbia, the Public Guardian and Trustee of British Columbia, or a financial institution authorized to carry on trust business under the *Financial Institutions Act*;
 - iv. A person who is under 19 years of age;
 - v. A person who does not understand the type of communication used by the adult unless the person receives interpretive assistance to understand that type of communication.
- (b) Only one witness is required if the witness is a lawyer or a member in good standing of the Society of Notaries Public of British Columbia.
- (c) You should not witness the Enduring Power of Attorney, and you may report your concerns to the Public Guardian and Trustee of British Columbia, if you have reason to believe that
 - i. the adult is incapable of making, changing or revoking an enduring power of attorney, or
 - ii. fraud, undue pressure or some other form of abuse or neglect was used to induce the adult to make the enduring power of attorney, or to change or revoke a previous enduring power of attorney.

NOTE 7: When an Attorney may exercise authority under this Enduring Power of Attorney

Before a person may exercise the authority of an attorney under an enduring power of attorney, that person must sign the enduring power of attorney in the presence of two witnesses (or one witness, if that witness is a lawyer or a member in good standing of the Society of Notaries Public of British Columbia).

REPRESENTATION AGREEMENT (SECTION 9)

Made under Section 9 of the *Representation Agreement Act*.

The use of this form is voluntary. Be advised that this form may not be appropriate for use by all persons, as it provides only one option of how a Representation Agreement may be made. In addition, it does not constitute legal advice. For further information, please consult the *Representation Agreement Act* and Representation Agreement Regulation or obtain legal advice.

This form reflects the law at the date of publication. Laws can change over time. Before using this form, you should review the relevant legislation to ensure that there have not been any changes to the legislation or section numbers.

The notes referenced in this Representation Agreement are found at the end of this Agreement and are provided for information only.

1. THIS REPRESENTATION AGREEMENT IS MADE BY ME, THE ADULT:

Full Legal Name of the Adult	Date (YYYY / MM / DD)
Full Address of the Adult	

2. REVOCATION OF PREVIOUS INSTRUMENTS

(See Note 1 – actions that must be taken to revoke a previous Representation Agreement)

(See Note 2 – effect of revocation on previous Representation Agreements)

I revoke all of the following made by me.

- all previous Representation Agreements granting authority under section 7 of the *Representation Agreement Act*;
- all previous Representation Agreements granting authority under section 9 of the *Representation Agreement Act*.

3. REPRESENTATIVE

(See Note 3 – who may be named as Representative)

I name the following person to be my Representative:

Full Legal Name of Representative
Full Address of Representative

4. ALTERNATE REPRESENTATIVE (OPTIONAL)

(See Note 3 – who may be named as Representative)

(Strike out this provision if you do not want to appoint an Alternate Representative.)

If my Representative

- dies,
- resigns in accordance with the *Representation Agreement Act*,
- is my spouse, as defined in the *Representation Agreement Act*, at the time that I make this Representation Agreement, and our marriage or marriage-like relationship subsequently terminates as set out in the *Representation Agreement Act*, or
- becomes incapable,

then I name the following person to be my Alternate Representative:

Full Legal Name of Alternate Representative
Full Address of Alternate Representative

9. SIGNATURES

ADULT AND WITNESS SIGNATURES

ADULT'S SIGNATURE

- The Adult must sign and date in the presence of both Witnesses.

Signature of Adult	Date Signed (YYYY / MM / DD)
Print Name	

WITNESSES TO ADULT'S SIGNATURE

(See Note 7 – information for witnesses)

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Adult and Witness No. 2.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	
If witness is a lawyer or member of the Society of Notaries Public of British Columbia, check relevant box below: <input type="checkbox"/> lawyer <input type="checkbox"/> member of the Society of Notaries Public of British Columbia	

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or member in good standing of the Society of Notaries Public of British Columbia.
- Witness No. 2 must sign in the presence of the Adult and Witness No. 1.

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

REPRESENTATIVES' SIGNATURES

(See Note 8 - when a Representative may exercise authority under this Representation Agreement)

REPRESENTATIVE

Signature of Representative	Date Signed (YYYY / MM / DD)
Print Name	

ALTERNATE REPRESENTATIVE

(Strike out if an Alternate Representative is not appointed.)

Signature of Alternate Representative	Date Signed (YYYY / MM / DD)
Print Name	

**STATUTORY DECLARATON FOR EVIDENCE OF
AUTHORITY OF ALTERNATE REPRESENTATIVE**

This statutory declaration may be completed by the adult, the representative, or the alternate representative, as evidence of the authority of the alternate representative to act in place of the representative. This statutory declaration would be completed if one of the circumstances in which the alternate representative is authorized to act in place of the representative occurs to establish the authority of the alternate representative.

CANADA
PROVINCE OF BRITISH COLUMBIA

IN THE MATTER OF the *Representation Agreement Act* re: a Representation Agreement made by

_____ naming _____ as Representative
name of Adult name of Representative

TO WIT:
I, _____
Name
of _____
Full Address

SOLEMNLY DECLARE THAT:

- a. I am the (*strike out the descriptions that do not apply*):
 - adult who made the representation agreement
 - representative named under the representation agreement
 - alternate representative named under the representation agreement.
- b. One of the circumstances referenced in the Representation Agreement in which the alternate representative is authorized to act in place of the representative has occurred, specifically (*describe the specific circumstance resulting in the alternate representative having authority to act*):

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED BEFORE ME AT

_____ location _____ Declarant's Signature
on _____ date

Signature of Commissioner for taking Affidavits
for British Columbia

Commissioner for taking Affidavits for British Columbia
(Apply stamp, or type or legibly print name of commissioner)

NOTES RESPECTING THIS REPRESENTATION AGREEMENT MADE UNDER SECTION 9 OF THE REPRESENTATION AGREEMENT ACT

The notes provided below are for the purpose of providing information only, and do not constitute legal advice.

These notes are prepared for the purposes of this representation agreement form. They should not be considered a complete description of matters to be taken into account in making a representation agreement. A person making a representation agreement, or acting as a representative or alternate representative, should consult the *Representation Agreement Act* and the Representation Agreement Regulation to ensure that they understand their rights and duties.

NOTE 1: Actions that must be taken to revoke a previous Representation Agreement

To revoke a previous representation agreement, you must also give written notice of the revocation to each representative, each alternate representative, and any monitor named in that representation agreement. Revocation is effective when this notice is given, or on a later date stated in the notice.

NOTE 2: Effect of revocation on previous Representation Agreements

The revocation provision in this representation agreement will do all of the following:

- if you have previously made a section 7 representation agreement that is still effective, it will be revoked;
- if you have previously made a section 9 representation agreement that is still effective, it will be revoked.

NOTE 3: Who may be named as Representative

- (a) This form provides for the naming of one representative and one alternate representative. If you wish to name more than one representative to act at the same time, do not use this form.
- (b) The *Representation Agreement Act* sets out who may be named as a representative. If an individual is appointed, that individual must be 19 years of age or older, and must not be an individual who provides personal care or health care services to the adult for compensation, or who is an employee of a facility in which the adult resides and through which the adult receives personal care or health care services, unless the individual is a child, parent or spouse of the adult.

The information in this note also applies in respect of an alternate representative.

NOTE 4: Statutory declaration for evidence of authority of Alternate Representative

A statutory declaration that may be used is included with this form.

Additional evidence establishing the authority of the alternate representative to act in place of the representative may be required for some purposes.

NOTE 5: What a Representative may and may not do

The authority of a representative appointed under this representation agreement includes the power to give or refuse consent to health care necessary to preserve life.

A representative appointed under this representation agreement must not do any of the following:

- give or refuse consent on the adult's behalf to any type of health care prescribed under section 34 (2) (f) of the *Health Care (Consent) and Care Facility (Admission) Act*;
- make arrangements for the temporary care and education of the adult's minor children, or any other persons who are cared for or supported by the adult;
- interfere with the adult's religious practices.

(Please note this list may not be complete.)

If you want your representative to be authorized to do the things on the above list, you should obtain legal advice.

In addition, under the *Representation Agreement Act*, a representative:

- may not be authorized to refuse consent to those matters in relation to the *Mental Health Act* set out in section 11 of the *Representation Agreement Act*;
- must not consent to the provision of professional services, care or treatment to the adult for the purposes of sterilization for non-therapeutic purposes;
- must not make or change a will for the adult.

(Please note that this list may not be complete.)

NOTE 6: Consultation with a health care provider

If you choose to include instructions or wishes in your representation agreement about your health care, you may wish to discuss with a health care provider the options and the possible implications of your choices.

NOTE 7: Information for witnesses

- (a) The following persons may not be a witness:
- i. A person named in the representation agreement as a representative or alternate representative;
 - ii. A spouse, child or parent of a person named in the representation agreement as a representative or alternate representative;
 - iii. An employee or agent of a person named in the representation agreement as a representative or alternate representative, unless the person named as a representative or alternate representative is a lawyer, a member in good standing of the Society of Notaries Public of British Columbia, or the Public Guardian and Trustee of British Columbia;
 - iv. A person who is under 19 years of age;
 - v. A person who does not understand the type of communication used by the adult unless the person receives interpretive assistance to understand that type of communication.
- (b) Only one witness is required if the witness is a lawyer or a member in good standing of the Society of Notaries Public of British Columbia.
- (c) Section 30 of the *Representation Agreement Act* provides for a number of reasons to object to the making and use of a representation agreement. If you believe that you have grounds to make an objection at this time, you should not witness the representation agreement and you may report your objection to the Public Guardian and Trustee of British Columbia.

NOTE 8: When a Representative may exercise authority under this Representation Agreement

Before a person may exercise the authority of a representative under a representation agreement, that person must sign the representation agreement.

My Representative - Standard Agreement (section 7)

Section 7 Representation Agreement Form (p.34-39)

Use a section 7 form **if you want** your representative to be authorized to make decisions about your routine financial affairs, your personal care and some health decisions.

A section 7 form does not provide a representative with the authority to refuse life support and life-prolonging medical interventions.

In addition to a Section 7 Representation Agreement form, the following certificates must be completed (if they apply) for the agreement to be effective:

Form 1: Certificate of Representative or Alternate Representative (p.40)

Form 2: Certificate of Monitor (p.41)

Form 3: Certificate of Person Signing for the Adult (p.42)

Form 4: Certificate of Witnesses (p.43)

My Representative - Enhanced Agreement (section 9)

Section 9 Representation Agreement Form (p.44-49)

Use a section 9 form **if you want** your representative to be authorized to make decisions about accepting or refusing life support and life-prolonging medical interventions on your behalf, in addition to other health and personal care decisions.

REPRESENTATION AGREEMENT (SECTION 7)

Made under Section 7 of the *Representation Agreement Act*.

The use of this form is voluntary. Be advised that this form may not be appropriate for use by all persons, as it provides only one option of how a Representation Agreement may be made. In addition, it does not constitute legal advice. For further information, please consult the *Representation Agreement Act* and Representation Agreement Regulation or obtain legal advice.

This form reflects the law at the date of publication. Laws can change over time. Before using this form, you should review the relevant legislation to ensure that there have not been any changes to the legislation or section numbers.

The notes referenced in this Representation Agreement are found at the end of this Agreement and are provided for information only.

1. THIS REPRESENTATION AGREEMENT IS MADE BY ME, THE ADULT:

Full Legal Name of the Adult	Date (YYYY / MM / DD)
Full Address of the Adult	

2. REVOCATION OF PREVIOUS REPRESENTATION AGREEMENTS

I revoke all previous Representation Agreements granting authority under section 7 of the *Representation Agreement Act* made by me.

(See Note 1 – actions that must be taken to revoke a previous Representation Agreement)

(See Note 2 – effect of revocation on a previous section 7 Representation Agreement)

3. REPRESENTATIVE

(See Note 3 – naming a Representative)

I name the following person to be my Representative:

Full Legal Name of Representative
Full Address of Representative

4. ALTERNATE REPRESENTATIVE (OPTIONAL)

(See Note 3 – naming a Representative)

(Strike out this provision if you do not want to appoint an Alternate Representative.)

If my Representative

- dies,
- resigns in accordance with the *Representation Agreement Act*,
- is my spouse, as defined in the *Representation Agreement Act*, at the time that I make this Representation Agreement, and our marriage or marriage-like relationship subsequently terminates as set out in the *Representation Agreement Act*, or
- becomes incapable,

then I name the following person to be my Alternate Representative:

Full Legal Name of Alternate Representative
Full Address of Alternate Representative

5. EVIDENCE OF AUTHORITY OF ALTERNATE REPRESENTATIVE

(See Note 4 – statutory declaration for evidence of authority of Alternate Representative)
(Strike out this provision if you are not appointing an Alternate Representative.)

A statutory declaration made by my Representative, my Alternate Representative (if one is named), or the Monitor (if one is named), declaring that one of the circumstances referenced in section 4 of this Representation Agreement has occurred, and specifying that circumstance, is sufficient evidence of the authority of my Alternate Representative to act in place of my Representative.

6. AUTHORITY OF REPRESENTATIVE

(See Note 5 - what a Representative may and may not be authorized to do under a section 7 Representation Agreement)

Pursuant to section 7 of the *Representation Agreement Act*, I authorize my Representative to:
(If you want your Representative to have both types of authority, do not strike out either of the following provisions. If you want your Representative to have authority over only one of the following matters, strike out the provision over which you do not want your Representative to have authority. You may not strike out both types of authority.)

- a. help me make decisions
- b. make decisions on my behalf

about the following:

(Strike out any of the following matters for which you do not want your Representative to have authority.)

- a. my personal care;
- b. the routine management of my financial affairs, as set out in the Representation Agreement Regulation;
- c. major health care and minor health care, as defined in the *Health Care (Consent) and Care Facility (Admission) Act*;
- d. obtaining legal services for me and instructing counsel to commence proceedings, except divorce proceedings, or to continue, compromise, defend or settle any legal proceedings on my behalf.

7. MONITOR

(See Note 6 - what a Monitor is and whether one is required)

(Strike out this provision if a Monitor is not required and you do not want to name a Monitor.)

I name the following person as Monitor of this Representation Agreement:

Full Legal Name of Monitor
Full Address of Monitor

8. EFFECTIVE DATE

This Representation Agreement becomes effective on the date it is executed.

9. SIGNATURES

ADULT AND WITNESS SIGNATURES

ADULT'S SIGNATURE

- The Adult must sign and date in the presence of both Witnesses.

Signature of Adult	Date Signed (YYYY / MM / DD)
Print Name	

WITNESSES TO ADULT'S SIGNATURE

(See Note 7 – information for witnesses)

WITNESS NO. 1

- Witness No. 1 must sign in the presence of the Adult and Witness No. 2.

Signature of Witness No. 1	Date Signed (YYYY / MM / DD)
Print Name	
Address	
If witness is a lawyer or member of the Society of Notaries Public of British Columbia, check relevant box below: <input type="checkbox"/> lawyer <input type="checkbox"/> member of the Society of Notaries Public of British Columbia	

WITNESS NO. 2

- Not required if Witness No. 1 is a lawyer or member in good standing of the Society of Notaries Public of British Columbia.
- Witness No. 2 must sign in the presence of the Adult and Witness No. 1.

Signature of Witness No. 2	Date Signed (YYYY / MM / DD)
Print Name	
Address	

REPRESENTATIVES' SIGNATURES

(See Note 8 - when a Representative may exercise authority under this Representation Agreement)

REPRESENTATIVE

Signature of Representative	Date Signed (YYYY / MM / DD)
Print Name	

ALTERNATE REPRESENTATIVE

(Strike out if an Alternate Representative is not appointed.)

Signature of Alternate Representative	Date Signed (YYYY / MM / DD)
Print Name	

(See Note 9 - additional forms required for this Representation Agreement to be effective)

**STATUTORY DECLARATION FOR EVIDENCE OF
AUTHORITY OF ALTERNATE REPRESENTATIVE**

This statutory declaration may be completed by the representative, the alternate representative, or the monitor, as evidence of the authority of the alternate representative to act in place of the representative. This statutory declaration would be completed if one of the circumstances in which the alternate representative is authorized to act in place of the representative occurs to establish the authority of the alternate representative.

CANADA
PROVINCE OF BRITISH COLUMBIA

IN THE MATTER OF the *Representation Agreement Act* re: a Representation Agreement made by

_____ naming _____ as Representative
name of Adult name of Representative

TO WIT:

I, _____
Name

of _____
Full Address

SOLEMNLY DECLARE THAT:

- a. I am the (*strike out the descriptions that do not apply*):
 - representative named under the representation agreement
 - alternate representative named under the representation agreement
 - monitor named under the representation agreement.
- b. One of the circumstances referenced in the Representation Agreement in which the alternate representative is authorized to act in place of the representative has occurred, specifically (*describe the specific circumstance resulting in the alternate representative having authority to act*):

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED BEFORE ME AT

_____ location
on _____ date

Declarant's Signature

Signature of Commissioner for taking Affidavits
for British Columbia

Commissioner for taking Affidavits for British Columbia
(Apply stamp, or type or legibly print name of commissioner)

Form 1 - Certificate of Representative or Alternate Representative

To be completed by each representative and alternate representative named in a representation agreement made under section 7 of the *Representation Agreement Act* [sections 5 (4) and 6 (2)].

Part I - Identification of representative or alternate representative

1. This certificate applies to the representation agreement made _____ [date]

by _____ [name of adult].

2. I am named in the representation agreement as representative or alternate representative.

3. My contact information is as follows:

_____ [name]

_____ [telephone number], of

_____ [address],

_____ [city, province, postal code],

_____ [date of birth, if not a trust company or credit union].

Part 2 - Certifications made by representative or alternate representative

I certify that

- (a) I am an adult [does not apply to a trust company or credit union],
- (b) I do not provide, for compensation, personal care or health care services to the adult who made the representation agreement, or I do provide the services described in this paragraph, but I am a child, parent or spouse of the adult,
- (c) I am not an employee of a facility in which the adult who made the representation agreement resides and through which he or she receives personal care or health care services, or I am an employee described in this paragraph, but I am a child, parent or spouse of the adult,
- (d) I am not a witness to the representation agreement,
- (e) I have read and understand, and agree to accept, the duties and responsibilities of a representative as set out in section 16 of the *Representation Agreement Act*, and
- (f) I have read and understand section 30 of the *Representation Agreement Act* and have no reason to make an objection as described in that section.

signature of representative, alternate representative or
authorized signatory of a trust company or credit union

date

Form 2 - Certificate of Monitor

To be completed by the person named as monitor as set out in section 12 (5) of the *Representation Agreement Act*.

Part I - Identification of monitor

1. This certificate applies to the representation agreement made _____ [date]

by _____ [name of adult].

2. I am named in the representation agreement as monitor.

3. My contact information is as follows:

_____ [name]

_____ [telephone number], of

_____ [address],

_____ [city, province, postal code].

Part 2 - Certifications made by monitor

I certify that

- (a) I am an adult,
- (b) I have read and understand, and agree to accept, the duties and responsibilities of a monitor as set out in section 20 of the *Representation Agreement Act*, and
- (c) I have read and understand section 30 of the *Representation Agreement Act* and have no reason to make an objection as described in that section.

signature of monitor

date

Form 3 - Certificate of Person Signing for the Adult

To be completed by the person who signs a representation agreement made under section 7 of the *Representation Agreement Act* [section 13 (4) (d)] for the adult making the agreement, if the adult is physically incapable of signing.

Part I - Identification of the person signing on behalf of the adult

1. This certificate applies to the representation agreement made _____ [date]

by _____ [name of adult].

2. I signed the representation agreement on behalf of the adult.

3. My contact information is as follows:

_____ [name]

_____ [telephone number], of

_____ [address],

_____ [city, province, postal code].

Part 2 - Certifications made by the person signing on behalf of the adult

I certify that

- (a) I am an adult [does not apply to a trust company or credit union],
- (b) the adult who made the representation agreement was present when I signed the representation agreement on his or her behalf, and directed me to sign because he or she was physically incapable of signing,
- (c) I understand the type of communication used by the adult who made the representation agreement when he or she directed me to sign the agreement,
- (d) I am not named in the representation agreement as a representative or an alternate representative, and
- (e) I am not a witness to the representation agreement.

signature of person signing for the adult

date

Form 4 - Certificate of Witnesses

To be completed by each person witnessing the signing of a representation agreement made under section 7 of the *Representation Agreement Act* [sections 13].

Part I - Identification of, and certifications made by, first witness

1. This certificate applies to the representation agreement made _____ [date]

by _____ [name of adult].

2. I witnessed the signing of the representation agreement by, or on behalf of, the adult.

3. My contact information is as follows:

_____ [name]

_____ [telephone number], of

_____ [address],

_____ [city, province, postal code].

4. I certify that

- (a) I am an adult [does not apply to a trust company or credit union],
- (b) the adult who made the representation agreement was present when I witnessed the representation agreement,
- (c) I understand the type of communication used by the adult who made the representation agreement, or had interpretive assistance to understand that type of communication,
- (d) I am not named in the representation agreement as a representative or an alternate representative,
- (e) I am not a spouse, child, parent, employee or agent of a person named in the representation agreement as a representative or an alternate representative [does not apply to an employee or agent of the Public Guardian and Trustee, or a trust company or credit union], and
- (f) I have read and understand section 30 of the *Representation Agreement Act* and have no reason to make an objection as described in that section.

signature of witness

date

NOTES RESPECTING THIS REPRESENTATION AGREEMENT MADE UNDER SECTION 7 OF THE REPRESENTATION AGREEMENT ACT

The notes provided below are for the purpose of providing information only, and do not constitute legal advice.

These notes are prepared for the purposes of this representation agreement form. They should not be considered a complete description of matters to be taken into account in making a representation agreement. A person making a representation agreement, or acting as a representative, alternate representative or monitor, should consult the *Representation Agreement Act* and the Representation Agreement Regulation to ensure that they understand their rights and duties.

NOTE 1: Actions that must be taken to revoke a previous Representation Agreement

To revoke a previous representation agreement, you must also give written notice of the revocation to each representative, each alternate representative, and any monitor named in that representation agreement. Revocation is effective when this notice is given, or on a later date stated in the notice.

NOTE 2: Effect of revocation on a previous section 7 Representation Agreement

If you have previously made a section 7 representation agreement that is still effective, it will be revoked by the revocation provision in this representation agreement.

NOTE 3: Naming a Representative

- (a) This form provides for the naming of one representative and one alternate representative. If you wish to name more than one representative to act at the same time, do not use this form.
- (b) The *Representation Agreement Act* sets out who may be named as a representative. If an individual is appointed, that individual must be 19 years of age or older, and must not be an individual who provides personal care or health care services to the adult for compensation, or who is an employee of a facility in which the adult resides and through which the adult receives personal care or health care services, unless the individual is a child, parent or spouse of the adult.
- (c) A representative must complete the Certificate of Representative or Alternate Representative in Form 1 under the Representation Agreement Regulation.

The information in this note also applies in respect of an alternate representative.

NOTE 4: Statutory declaration for evidence of authority of Alternate Representative

A statutory declaration that may be used is included with this form.

Additional evidence establishing the authority of the alternate representative to act in place of the representative may be required for some purposes.

NOTE 5: What a Representative may and may not be authorized to do under a section 7 Representation Agreement

Under a section 7 representation agreement, a representative may be authorized to help the adult make decisions, or to make decisions on behalf of the adult, about all of the following things:

- the routine management of the adult's financial affairs, as described in the Representation Agreement Regulation;
- obtaining legal services for the adult and instructing counsel to commence proceedings, or to continue, compromise, defend or settle any legal proceedings on the adult's behalf;
- the adult's personal care, and major health care and minor health care, as defined in the *Health Care (Consent) and Care Facility (Admission) Act*.

Under a section 7 representation agreement, a representative may not be authorized to do any of the following:

- to help the adult make decisions, or to make decisions on behalf of the adult, about the adult's financial affairs, other than the routine management of the adult's financial affairs as described in the Representation Agreement Regulation;
- to commence divorce proceedings on the adult's behalf;
- to help make, or to make on the adult's behalf, a decision to refuse health care necessary to preserve life;
- to help the adult make decisions, or to make decisions on behalf of the adult, about the kinds of health care prescribed under section 34 (2) (f) of the *Health Care (Consent) and Care Facility (Admission) Act*;
- despite the objection of the adult, to physically restrain, move or manage the adult, or authorize another person to do these things;

- to refuse consent to those matters in relation to the *Mental Health Act* set out in section 11 of the *Representation Agreement Act*.

(Please note that this list may not be complete.)

In addition, a representative must not do either of the following:

- consent to the provision of professional services, care or treatment to the adult for the purposes of sterilization for non-therapeutic purposes;
- make or change a will for the adult.

(Please note that this list may not be complete.)

NOTE 6: What a Monitor is and whether one is required

- (a) A monitor is a person responsible for making reasonable efforts to determine whether a representative is complying with the representative’s duties under the *Representation Agreement Act*.
- (b) A monitor is required for this representation agreement if the representation agreement authorizes a representative to make, or help make, decisions concerning routine management of the adult’s financial affairs, unless the representative is the adult’s spouse, the Public Guardian and Trustee, a trust company or a credit union.
- (c) A monitor must complete the Certificate of Monitor in Form 2 under the Representation Agreement Regulation.

NOTE 7: Information for witnesses

- (a) The following persons may not be a witness:
 - i. A person named in the representation agreement as a representative or alternate representative;
 - ii. A spouse, child or parent of a person named in the representation agreement as a representative or alternate representative;
 - iii. An employee or agent of a person named in the representation agreement as a representative or alternate representative, unless the person named as a representative or an alternate representative is a lawyer, a member in good standing of the Society of Notaries Public of British Columbia, the Public Guardian and Trustee of British Columbia, or a financial institution authorized to carry on trust business under the *Financial Institutions Act*;
 - iv. A person who is under 19 years of age;
 - v. A person who does not understand the type of communication used by the adult unless the person receives interpretive assistance to understand that type of communication.
- (b) Only one witness is required if the witness is a lawyer or a member in good standing of the Society of Notaries Public of British Columbia.
- (c) A witness must complete the Certificate of Witnesses in Form 4 under the Representation Agreement Regulation.
- (d) Section 30 of the *Representation Agreement Act* provides for a number of reasons to object to the making and use of a representation agreement. If you believe that you have grounds to make an objection at this time, you must not witness the representation agreement or execute the Certificate of Witnesses, and you may report your objection to the Public Guardian and Trustee of British Columbia.

NOTE 8: When a Representative may exercise authority under this Representation Agreement

Before a person may exercise the authority of a representative under a representation agreement, that person must sign the representation agreement.

NOTE 9: Additional forms required for this Representation Agreement to be effective

The following certificates must be completed, if applicable:

- Form 1 (Certificate of Representative or Alternate Representative);
- Form 2 (Certificate of Monitor), if the Representation Agreement names a Monitor;
- Form 3 (Certificate of Person Signing for the Adult), if a person is signing the Representation Agreement on behalf of the Adult;
- Form 4 (Certificate of Witnesses).

These certificates can be found in the Representation Agreement Regulation.

ORGAN DONOR REGISTRATION

No registration confirmation will be sent
To confirm your registration, visit transplant.bc.ca

BC Care
Card No.
(Personal
Health No.)

9									
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Date of
Birth

Y	Y	Y	Y	M	M	D	D

Gender

Male Female

Surname

First Name

Address

City	BC
------	----

Postal Code	
-------------	--

I hereby consent to the following donation after my death

1. All organs and tissues needed for transplant **or**
2. ONLY the following organs and tissues :
(check the ones you want to donate)
- Heart Kidneys Eyes
 Lungs Pancreas Tissue
 Liver Bowel
3. Organs and tissues may also be used for research.
4. I do not wish to be a donor.

This form constitutes a legally valid consent under the BC Human Tissue Gift Act. The personal information you provide on this form is collected under the authority of the BC Freedom of Information and Protection of Privacy Act (FIPPA), section 26(c). It is collected for the purpose of recording your decision regarding organ and tissue donation. It may be used and disclosed, as described in the BC Transplant Statement of Information Practices, which is available at transplant.bc.ca. I authorize the sharing of this personal information between persons and organizations engaged in donation and/or transplantation for the purpose of facilitating organ and tissue donation and transplantation across jurisdictions.

If you have questions about registering, changing or withdrawing your consent, please contact the Organ Donor Registry Clerk at **604 877 2240** or Toll free **1-800-663-6189**

Signature: (A parent/guardian must sign if registrant is under the age of 19)

X

Date of Signature:

Optional
Personal
Message